



# Our Pricing Guide

*No VAT is payable on fees*

**As at 1 January 2023**

	Price (no VAT)
<b>General</b>	
Initial consultancy meeting taking place during office hours (45 minute meeting with Principal Solicitor followed by a letter summarizing the meeting)	Office Hours: £150.00
	Out of Hours: £250.00
<b>Immigration</b>	
Marriage or spousal application for leave to enter and remain in the UK up to submission of the Application either to the Home Office or to the Applicant for submission to the British Embassy / High Commission	£1500.00-£2000
	Urgent: £2500.00
Indefinite leave to remain in the UK application up to submission of the Application to the Home Office	£1999.00
	Urgent: £2000.00
Naturalization application up to submission of the Application to the Home Office	£1999.00
Sponsorship Application up to submission of the Application either to the Home Office or to the Applicant for submission to the British Embassy/High Commission	£1800.00
	Urgent: £2000.00
Student visa applications & extensions up to submission of the Application either to the Home Office or to the Applicant	£1850.00
FLO(R) application, FLR Application	£1500.00-£1850
	Urgent: £2000.00
Sponsorship licence	£2800.00
	Urgent: £3500.00
Private Asylum	£950.00
Any work done after the submission of the application at the Home Office will be charged at the firm's current charging rate.	
<b>Immigration Appeals: Whose application we have submitted</b> Whilst it is difficult to properly assess the amount of work involve in immigration appeals, however as a guide and starting point drafting of the grounds of appeal and submission is fixed at £2500.00*.	
<b>Immigration Appeals: New Appeal Matter with new Client</b> Whilst it is difficult to properly assess the amount of work involve in immigration appeals especially for a new client, however as a guide started drafting the grounds of appeal and submission is fixed at £2500.00*.	
<b>*Compliance for all the Appeal</b> Guideline fees for the compliance is at £1500 subject to the number of witnesses (2 witnesses guide price). A detailed fee quote will be provided in the initial meeting. Counsel's fees are in the region of £1200 to £2000 as a guide.	



Price (no VAT)	
<b>Family Law</b>	
Simple Divorce (no children, and no financial settlement)	£1500.00
Respondent in a Simple Divorce (no children, and no financial settlement)	£1500.00
Prenuptial Agreement	£1350.00
Postnuptial Agreement	£1350.00
Consent Order	£1100.00
<b>Wills &amp; Probate</b>	
Drafting & Execution of a Simple Will	£450.00
If a medical report has to be obtained or the Will involves tax planning, then our hourly charge shall apply.	
Drafting Statutory Declaration/Affidavit	£180.00
Lasting Power of Attorney	£450.00
General Power of Attorney	£200.00
<b>Employment Law</b>	
Compromise or Settlement Agreement	£500.00
Employment Contracts	£500.00
<b>Miscellaneous Matters</b>	
Legal Letters	Starts from £250.00-£350
Tenancy Agreement	Starts from £350.00
Change of Name Deed	£250.00
Swearing fees	Documents: £20 / doc
	Exhibits: £5 / exh



Price (no VAT)	
Landlord and Tenant	
<b>Possession Claim</b>	
Serving Notices	£250.00
Accelerated Possession Claim	£1350.00
Eviction Proceedings	£1500 fixed fee
<b>Housing</b>	
Drafting Letter	£350.00

Where Leasehold extension is required, our fees are in the range of £16500 - £2000 depending on the complexity and it will be in addition to the sale or purchase.



Education	Price (no VAT)
Complaints to Schools	£750
Complaints / Appeals to OIA	£750
School Appeals (drafting grounds)	£500
School Appeals (Representation at appeals)	£1100

*We try as far as possible to provide our client with fixed fees wherever we can. However, where matters are complicated and we cannot offer a fixed fee, this firm's hourly charging rate shall apply.*

Team Member	Hourly Rate (no VAT)
Principal Solicitor	£280.00
Solicitor	£250.00
Trainee Solicitor	£180.00
Paralegal	£150.00

*In addition, letters, emails and telephone calls from our office and letters which are initiated, sent or received by our office are chargeable. Photocopying (10p per page) and postage charges will also apply.*

## Immigration

For Applications to Home Office for leave to remain in the UK where fixed fees are not applicable. On average, this type of work takes between 8 to 10 hours to complete. This means that on average costs are between £1500.00 and £2000.

The exact number of hours it will take depends on the circumstances in your case. Such as:

- The amount of supporting evidence that we need to consider
- Which language(s) you speak
- Whether you are applying with other dependents

If you are able to provide sufficient evidence at our first meeting and clearly meet the applicable Immigration Rules, the cost is likely to be at the lower end of this range.

### **What services are included?**

#### **The work will involve:**

- discussing your circumstances in detail and confirming whether this is the most appropriate application for you to make and what other options may be available to you.
- giving you advice about the requirements of the Immigration Rules and whether you meet the criteria.
- if you do not fulfil certain criteria, explaining to you if this can be overcome and how which on average takes 3 hours.
- considering the supporting evidence you have provided, which we anticipate will take 2 to 3 hours; the amount of hours depends on the number of documents, whether they need to be translated, whether anything is missing and how long it will take to obtain the missing documents

#### **Other Fees, such as Disbursements include:**

- where necessary, helping you obtain further evidence (such as medical records and bank statements), including taking statements of any witnesses;
- preparing your application and submitting it on your behalf, which we anticipate will take 3-4 hours;
- Attendance at a Home Office interview: if the Home Office asks you to attend an interview, we will give you clear advice (and discuss the possibility of us attending with you) at the appropriate time. This could be between 2 and 4 hours of work.
- giving you advice about the outcome of the application and any further steps you need to take.

- Interpreters fees at in the region of £35 per hour. This kind of application will normally require between 2 – 4 hours with an interpreter, depending on the complexity of your case.
- Independent expert reports e.g. medical experts. These are not required in many cases: we will let you know as soon as possible if we consider an expert report is necessary.
- If there is an interview and we do attend with you, there will be additional disbursements in respect of our mileage/travel expenses.
- Copying charges and special delivery postage

Disbursements are costs related to your matter that are payable to third parties, such as visa fees. Our legal fees do not include these charges. We handle the payment of the disbursements on your behalf to ensure a smoother process.

**The costs quoted here do not include:**

- Any Home Office fees for making the application. You will pay this to the Home Office directly as part of the application process.
- Where the Home Office refuse your application, advice, and assistance in relation to any appeal

**How long will my application take?**

We cannot guarantee how long the Home Office will take to process your application.

We will normally be able to submit this type of application within 2 weeks of you instructing us, but we will let you know at the earliest opportunity if it is likely to take longer than this.

Please note the anticipated number of hours and fees are an estimate based on the facts above. All applications are likely to vary and of course, we can give you a more accurate estimate once we have more information about your specific case.

**Appeals**

In most cases, we are able to agree a fixed fee for your appeal of a Home Office decision. Fees generally are in the region of £1350 to £1650. This includes our fees, counsel fees, court fees, and various compliances up to the submission of the Appeal to First Tier Tribunal. A comprehensive fee quote is provided on instructions or on request prior to instruction if you require.

## Family Law

Our Family Law services include cases involving divorce, finances, contact matters, prenuptial and postnuptial agreements. We can help you through this often difficult process by making the applications for Divorce and Financial Settlement on your behalf. We make contact with and correspond with your ex-partner's solicitors in respect of Contact Orders.

### **Divorce**

Our fix fee for the Divorce application is up to the Decree Absolute and for a simple divorce is £1500.

#### **This fee includes:**

- The Drafting and Submission of the Divorce Petition.
- Corresponding with your Ex-Partner or their solicitors and third parties such as Court on your behalf.
- Make the Application for Decree Nisi and Decree Absolute.

Once we receive the Decree Absolute you can then decide if you wish to instruct us in respect of the Financial matter. We anticipate this will take between 6 to 8 weeks to resolve, depending on the contentious nature of the matter.

### **Financial and Consent Orders**

Our fix fee for the Financial/Consent Order is up to the Final Order being granted by the Court and start at £1100.

#### **This fee includes:**

- The application to the Court on Financial Matters
- Completion of Forms for submission to the Court
- Ascertaining the Assets and Liabilities of the Family
- Advising you on how the assets are likely to be divided
- Drafting any agreed orders for submission

## **Prenuptial and Postnuptial Agreements**

Our fix fee for the Pre-Nuptial/Post-Nuptial Agreements is up to the execution of the document and is £1350.

### **This fee includes:**

- The Drafting of the Agreements.
- Corresponding with your Husband/Wife/Partner or their solicitors to discuss the agreement so that both parties agree to the terms of the Agreement
- Advice on the contents of the Agreement.

### **Potential additional costs**

- Extracting any Official Copies from the Land Registry, charged at £10.00
- Dealing with the sale or transfer of any property in the estate is not included.
- Any testing (Hair Strand, DNA, Alcohol etc.) ordered by the court or requested by the other side.



## Wills

### **Drafting Your Will**

Our fee includes taking your full instructions and drafting your Will according to your instructions. Drafting of your Will would take between 1 to 3 weeks. Once your Will has been drafted, we will send you a draft copy for your approval. If you are happy with your Will, we would invite you to our office and print a clean copy for your execution.

### **Debt Recovery**

We charge a fee starting from £1,350 to £2500 depending on the amount of money being claimed. The court fee to lodge the claim will depend on the amount claimed. See link below for amount claimed and court fees charged. <https://www.gov.uk/make-court-claim-for-money/court-fees>

## Employment Law

For all employment matters, we prefer to know the facts of your case and analyse the merits before you proceeding to instruct us. A discussion in our consultation meeting is advisable, the costs for this meeting is £150 and lasts for about 45 minutes.

Our pricing for bringing and defending claims for unfair or wrongful dismissal: Simple cases generally result in legal fees of £1,500 - £2,500. Medium complexity case generally results in legal fees of £3,500 to £8,000 whilst high complexity cases generally result in legal fees of £8,000 to £15,000 or greater.

### **Factors that could make a case more complex:**

- If it is necessary to make or defend applications to amend claims or to provide further information about an existing claim
- Defending claims that are brought by litigants in person
- Making or defending a costs application
- Complex preliminary issues such as whether the claimant is disabled (if this is not agreed by the parties)
- The number of witnesses and documents
- If it is an automatic unfair dismissal claim (e.g. if you are dismissed after whistleblowing)
- Allegations of discrimination which are linked to the dismissal
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There will be an additional charge for attending a Tribunal Hearing of £1350 per day . Generally, we would allow 3 to 4 days depending on the complexity of your case.

### **Disbursements**

Disbursements are costs related to your matter that are payable to third parties, such as court fees. We handle the payment of the disbursements on your behalf to ensure a smoother process.

Counsel's fees estimated between £1350 to £2,500 per day (depending on experience of the advocate) for attending a Tribunal Hearing (including preparation).

## **Key stages**

The fees set out above cover all of the work in relation to the following key stages of a claim:

- Taking your initial instructions, reviewing the papers and advising you on merits and likely compensation (this is likely to be revisited throughout the matter and subject to change)
- Entering into pre-claim conciliation where this is mandatory to explore whether a settlement can be reached;
- Preparing claim or response
- Reviewing and advising on claim or response from other party
- Exploring settlement and negotiating settlement throughout the process
- preparing or considering a schedule of loss
- Preparing for (and attending) a Preliminary Hearing
- Exchanging documents with the other party and agreeing a bundle of documents
- Taking witness statements, drafting statements and agreeing their content with witnesses
- preparing bundle of documents
- Reviewing and advising on the other party's witness statements
- agreeing a list of issues, a chronology and/or cast list
- Preparation and attendance at Final Hearing, including instructions to Counsel

The stages set out above are an indication and if some of stages above are not required, the fee will be reduced. You may wish to handle the claim yourself and only have our advice in relation to some of the stages. This can also be arranged on your individual needs.

## **How long will my matter take?**

The time that it takes from taking your initial instructions to the final resolution of your matter depends largely on the stage at which your case is resolved. If a settlement is reached during pre-claim conciliation, your case is likely to take 6 to 8 weeks. If your claim proceeds to a Final Hearing, your case is likely to take 10 to 12 weeks. This is just an estimate and we will of course be able to give you a more accurate timescale once we have more information and as the matter progresses.

## Landlord and Tenant

Upon instructing us, we would require details of the tenancy so we can best advise you whether you are a Landlord or Tenant.

If you are a Landlord, we can assist you with serving a Section 21 or 8 Notice on the tenant depending on the situation whether they are in arrears of rent or you require possession of your property.

The Tenant will be given 2 months full notice to vacate the property. If after the period expires and they refuse to vacate then we would apply for accelerated possession claim.

If you are granted possession, and the tenant still refuses to vacate, then we can apply to the court for Bailiff services.

If you are a tenant and you are unfairly treated or asked to vacate by your Landlord, we can assist you with your matter.

### VAT

We are not VAT registered because the firm's financial resources are not sufficient to meet the threshold to require us to register for VAT.

## Our Professionals

**Rachael Kearney**

**Principal**

### Qualifications:

**LLB (Hons), BL Law, LLM Law (double honours), BSC University of Hertfordshire**

**PQE – Over 10 years' experience practicing as a solicitor**

Areas of Law practiced	Time spent	Experience (post qualification)	Hourly rate
Housing Law	10%	10years	£280.00
Employment Law	10%	10 years	£280.00
Family Law	20%	10 years	£280.00
Immigration Law	40%	10 years	£280.00
Other Area (e.g conveyancing, debt Recovery)	20%	10 years	£280.00

# **Conveyancing Prices**

**(NO VAT ON FEES)**

## **Purchase**

Property Prices Below and up to £200,000	Leasehold	£1650
	Freehold	£1,550
Property Prices from £201,000 to £400,000	Leasehold	£1,750
	Freehold	£1,650
Property Prices from £401,000 to £700,000	Leasehold	£1850
	Freehold	£1750

## **Purchasing**

Property Prices from £701,000 to £1 million	Leasehold	£2500
	Freehold	£2199
Share of Freehold when you are also purchasing the leasehold interest		£699

## **Sale**

Property Prices Below and up to £200,000	Leasehold	£1599
	Freehold	£1499
Property Prices from £201,000 to £400,000	Leasehold	£1650
	Freehold	£1550
Property Prices from £401,000 to £700,000	Leasehold	£1799
	Freehold	£1699
Acquiring a Share of Freehold		£1,699
Mortgaging or Re-mortgaging		£2,199
Transfer of Equity		£999
Lease Extension		£1,799
License to Assign		£2,500
Business Lease		£2800

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